EDGE: Execution Template Debrief
Capture insights. Close the loop. Improve the next cycle.

EDGE Core Toolkit #20 – Elevate | Breakthrough Edge

BGTi
Breakthrough Edge

Purpuse

This template supports structured reflection after execution cycles — such as initiatives, transformation phases, or performance periods. It helps teams identify what worked, what didn't, and how to embed learning into the next round of planning or delivery.

When to Use

• After completing a major initiative or strategy cycle
• During year-end or quarterly performance reviews
• As part of continuous improvement and feedback culture
• Before starting a new strategy cycle or project phase

Role Alignment Dimensions

1. Intended Outcomes – What were we trying to achieve?

2. Results Achieved – What actually happened (metrics, milestones, feedback)?

3. Enablers – What supported our success?

4. Barriers – What got in the way or drained energy?

5. Gaps – What was missing (skills, resources, leadership, structure)?

6. Culture & Behavior – How did people respond? What norms were reinforced?

7. Lessons Learned – What must we carry forward?

8. Next Actions – What adjustments will we make for the next cycle?

Output & Use

Use this tool:
- To enable leadership learning and team retrospectives
- To improve organizational memory and reduce repeat mistakes
- To support culture of ownership and transparency
- To enhance the design of future cycles or strategic refreshes